



Career and Technical Education Committee

Maine State Board of Education
Minutes of the January 30, 2015 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Friday, January 30, 2015 at the Department of Education in Augusta. The following were present: Peter Geiger; Committee Chair; Board Members Alan Burton and Alyssa Wardwell (by phone); Meg Harvey and Donna Tiner (Department of Education); and Mary Becker, Secretary Associate, State Board of Education.

Call to Order

Peter Geiger called the meeting to order at 10:00 AM.

MOVED by Alan Burton, seconded by Alyssa Wardwell, and unanimously voted by those present to approve the December 8, 2014 minutes as written.

Perkins Update – Donna Tiner

- Donna distributed and reviewed with the Committee the Carl D. Perkins Financial report for the period ending December 31, 2014. The report will go before the full Board for approval on February 11, 2015.

WIOA Act and Perkins (Combined Plan) – Donna Tiner

- The WIOA Act requires labor to do a unified state plan for four of the labor grants. It also allows for the states to choose to do a combined state plan, which would include the labor grants and other agency grants such as Perkins and Adult Ed. The concern with the combined plan is that Perkins and CTE will get lost under the bigger umbrella of labor. If labor takes over the focus we are very concerned that secondary CTE students will not be supported, as labor's youth program focuses on out-of-school students (who tend to be older).

Bridge Year Successes– Donna Tiner

- For early college – We now have our Round 1 (2014 students) and Round 2 (2015 students) up on our web page. In Round 1 we served 122 students at a cost of \$4,000 a piece - \$500,000. In Round 2 we are on track to serve 390 students at a cost of \$1700 a piece - \$650,000

Career and Technical Education Update – Meg Harvey

Early Childhood Education Programs:

- There continues to be conversation with DHHS concerning whether or not the early childhood labs need to be DHHS licensed to comply with Rule Chapter 124. Meg will be attending a meeting on February 6th with Assistant Attorney General, Sarah Forster, Sue Reed from the DOE, and the Assistant Attorney General for the DHHS.

Certification Endorsements:

- Rulemaking for a new endorsement list and testing sites for CTE Instructors: The endorsement list is outdated and Arthur Keenan is looking at rule changes to Chapter 115 regarding endorsements for CTE. CTE teacher certification courses are available at Eastern Maine Community College (EMCC). NOCTI is looking to put a testing site in Bangor.

Tech Update Protocol:

Maine CTE Tech Group Meeting protocols

1. **The Chair** of each group will determine meeting places and time and will develop agendas. They will also keep records / minutes of each meeting or delegate that responsibility to a group member.
2. **Tech Groups** will meet at least twice a year (first meeting at the Oct. MACTE Conference)
3. Critical to the success of each **Tech Group** is the determination of a common standards based curriculum including agreement to align to a set of standards, common lesson plans (curriculum), and assessments to be used.
4. **Tech Groups** are encouraged to have guest speakers, tours of business / industry with common skills, and discussions with community.
5. Lastly, the **Tech Group** should be sharing successful ideas and “best practices” with each other.
6. **Chairs** will share **Tech Group** activities at the annual Oct. CTE Conference.

CTE and Academic Standards Intersections Workshop:

- CTE Program Instructors with ELA Teachers and Mathematics Teachers will have a workshop session on Wednesday, May 6 and Thursday, May 7, location to be determined.

Cosmetology:

- Need a revised rule from Licensing.

CTE Mini Grants for Assessments and Lab Upgrades:

- Meg and Donna Tiner spoke with Len Litner from OCTAE and this will be allowable from the state leadership funds. Donna will start the grant application process. These grants will go out with a formula determined by the number of CTE students per CTE School.

CTE Strategic Plan:

- This plan will take a year to develop. Members of the CTE Committee will be asked to participate in the development of the plan.

Handouts at Meeting (copies in file)

- CTE and Academic Standards Intersections Workshop Agenda
- Maine CTE Tech Group Meeting Protocols
- Protocol-Validating and Creating Assessments for CTE Programs
- Carl D. Perkins Financial Report for the Period Ending December 31, 2014

Meeting adjourned at 10:54 AM.